



# City of Austin

*Small & Minority Business Resources Department, 4201 Ed Bluestein Boulevard, Austin, TX 78721*  
*Mailing Address: PO Box 1088, Austin, Texas 78767, Telephone (512) 974-7645 Fax (512) 974-7609*

May 6, 2015

Gorrondona & Assoc Inc  
Attn: Jeff Vick  
4201 W Parmer Ln. Suite B-100  
Austin, TX 78727-4109

Congratulations!

**Gorrondona & Assoc Inc**  
**Vendor Code: GOR8316328**

has been certified as a **Small Business Enterprise (SBE)**  
to participate in the City of Austin's  
Small Business Construction Procurement (SBCP) Program.

Your SBE certification is valid for one (1) year, expiring on **August 7, 2016**.

Recertification as an SBE is contingent on submittal of a sworn affidavit of continuing eligibility including any supporting documentation to the City of Austin's Small & Minority Business Resources Department (SMBR) prior to your certification anniversary.

One reminder notice will be sent prior to your expiration date. Failure to submit the recertification documents will result in loss of your SBE certification and your firm will no longer be included on the availability list for SBE projects.

During the course of certification you are responsible for maintaining accurate contact information including the scopes of work (commodity codes). Any contact information and/or commodity code changes must be made by you in the City of Austin's Vendor Self-Service (VSS) System at [www.ci.austin.tx.us/purchase](http://www.ci.austin.tx.us/purchase). You can perform these changes daily from 7:00 a.m. to 7:00 p.m. If you need assistance making changes, please contact Vendor Registration at (512) 974-2018 or by email at [VendorReg@ci.austin.tx.us](mailto:VendorReg@ci.austin.tx.us).

If you have any questions, please feel free to call the Certification Office at (512) 974-7645.

Sincerely,

Veronica Briseño Lara  
Director  
Small & Minority Business Resources Department

VBL: aa